



Uber/Lyft Instructions

Here is the link to the tutorial on how to schedule a ride for Lyft:

<https://help.lyft.com/hc/e/articles/115013078668-Scheduled-rides-for-passengers>

One thing to note is Lyft allows riders to schedule up to 7 days in advance and this feature is not available in all areas. Also, if a flight changes, the Interim Employee must remember to modify their scheduled ride. It looks like the only way to do that is to cancel the ride and schedule a new one.

Here is the link to the tutorial on how to schedule a ride for Uber:

<https://www.uber.com/us/en/ride/how-it-works/scheduled-rides/>

Uber allows riders to schedule a ride up to 30 days in advance, and even if they schedule 60 minutes in advance, the price for the trip will be locked in.

Due to COVID-19, ride share companies like Lyft and Uber are experiencing a shortage of drivers. While this may not prevent no-shows or delays for airport pick-up, we recommend scheduling your rides in advance.